

*Organizational Minutes Of Board of Directors  
Of Woodsboro Education Foundation*

*January 8, 2024*

A regularly scheduled meeting of the Woodsboro Education Foundation was held Wednesday, January 8, 2024 after duly notifying the Board of Directors as stated in the organization's bylaws. The meeting was convened at 5:30pm in the Woodsboro HS Library with President Robert E. Blaschke presiding.

The following board members were in attendance: Judge Blaschke, Pam Harris, Brett Schurbert, Toni Rodriguez, Beth Niemann, Cindy Clendennen, Angela Gonzales, Irma Ramirez, Jerome Schubert, Karla Arriaga, Kasie Mundine, KaSteene Leding, Denise Poland and Sam Paredes.

The following board members were absent: Cody Tuttle, Eric Pipkin, Jesse Garcia, Mandy Nixon, Kim Gonzales, Libby Myers and James Stansburry

President Blaschke distributed copies of the Minutes of the Meeting of December 13, 2023. A motion was made and duly seconded to approve the minutes as submitted. The motion was approved unanimously by the board members present.

Pam, Beth, Brett and Cindy gave a committee report. We took a moment to recognize new donors.

Beth gave an update on the New Year's Eve Event. We discussed and approved the communication of our successful NYE Event highlighting the net amount raised, thanking all donors and sponsors. Beth will mail out individual thank you notes. We also announced our next fundraising event, which is a Skeet Shoot that will be held in April. We will continue to seek further support from donors/sponsors throughout the year.

Brett and Kasie discussed their committee meeting they had to design an LOA that directs the board on future spending limits and spending authorization process. Brett suggests we give the board members authorization to approve expenses up to \$1,000, VP chairs up to \$2,000 and the VP of Finance up to \$3,000. Anything in excess of \$3,000 will need to be presented to President Blaschke and the board for approval. Brett will continue to work to finalize this process for the WEF bylaws. The board also discussed the possibility of hiring an auditing firm in the future. We will discuss further at our next meeting.

Cindy gave an update on the staff meeting she and Irma had on January 2<sup>nd</sup>. They explained the grant process to the staff and delivered the good news of the success of our fundraising efforts. They received positive feedback from the staff. Cindy recognized KaSteene for getting the grant application uploaded to the website. Cindy said it's easy to access and a simple process.

The board verified the time and date of our next meeting, which is Monday, February 12, 2024 in the HS Library.

There being no further business, a motion was made and duly seconded to adjourn the meeting. The meeting concluded at approximately 6:20 pm.

Minutes submitted by WEF Secretary, Toni Rodriguez.

Acknowledged:

  
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President Judge Robert Blaschke